Maintenance Receipt Report – Flat D-102

28 Oct 2026 · @khushi

Maintenance for Flat D-102 is paid up to Feb-2027, with ₹10,000 received across 1 receipt from Oct-2026. Month-wise amounts, including partial coverage, are listed below.

Member & Property Details

Field	Details
Society	**abc**
Society Reg. No.	GHS/2009/1147
Member Name	pqr
Member ID	SSR/MEM/10
Flat / Unit No.	D-102
Property Type	2 BHK Residential Flat
Carpet Area	1,000 sq ft
Contact	+91 9876543000
Billing Cycle	Quarterly (3 months)
Current Maintenance Rate	₹6,000 per quarter
Report Period	Oct-2026 to Feb-2027

Receipt Register

Receipt No.	Receipt Date	Amount Paid (₹)	Payment Type	Payment / Cheque Date	Transaction ID / Cheque No.	Maintenance From	Maintenance To
REC-000011	24-Oct-2026	10,000.00	UPI	24-Oct-2026	—	Oct-2026	Feb-2027
Total		**10,000.00**				**Oct-2026**	**Feb-2027**

For cheque payments, enter the cheque date and cheque number in the same two columns, with the bank name in brackets (e.g. 000451 (SBI)).

Summary

Item	Value
Total receipts	1
Total amount received	**₹10,000**
Period covered	Oct-2026 to Feb-2027 (2 quarters)
Paid up to	Feb-2027
Next due period	Mar-2027

Month-wise payment coverage

Receipt	Month	Status	Amount
REC-000011	Oct-2026	Paid	₹2,000
REC-000011	Nov-2026	Paid	₹2,000
REC-000011	Dec-2026	Paid	₹2,000
REC-000011	Jan-2027	Advance	₹2,000
REC-000011	Feb-2027	Advance	₹2,000

Notes:

- Receipt **REC-000011** (₹10,000): covers Oct-2026 to Dec-2026 · Paid · ₹6,000; Jan-2027 to Feb-2027 · Advance · ₹4,000.
- Latest balance: Advance credit of **₹4,000 CR**.

Prepared by: _____ Treasurer / Secretary Society seal: _____